6621 9226 Accountant (m/f/d) room Kamenz #Grötschel Grötschel in 02994 Bernsdorf is looking for you as an accountant (m/f/d)!  
  
The future editions are:  
\* Preparation of monthly, quarterly and annual financial statements  
\* the preparation of advance sales tax returns and statistical reports  
\* Execution of ongoing bookkeeping (creation of outgoing invoices, processing of incoming invoices, preparation of payment transactions, management of debtors and creditors)  
\* Carrying out general administrative tasks  
\* Correspondence with offices, banks, insurance companies, other institutions  
\* Support of the Controlling department  
  
You have:  
\* You have a degree (Bachelor) in the field of business administration or completed commercial training with at least 3 years of professional experience with an accounting focus, preferably with further training as an accountant  
\* You have proven practical experience in financial and balance sheet accounting.  
\* You have in-depth computer skills, especially MS Office. DATEV knowledge is desirable.  
\* You think analytically and have a high affinity for numbers.  
  
Grotschel offers:  
\* a responsible area of ​​responsibility  
\* a small team "One for all, all for one"  
\* Independent work in a dynamic, innovative, qualified team  
\* a friendly, informal and personal working atmosphere with flat hierarchies and open communication  
\* a company that values ​​you and your work.  
\* an individual personnel development - "We strengthen your strengths"  
\* a permanent employment contract  
\* family-friendly working hours  
  
Can you imagine working at Grötschel?  
  
Then send us your complete application documents via the "Apply" button or by e-mail to hoyerswerda@gs-company.de  
We would also be happy to answer your first questions by telephone on 03571-209044  
  
Hints:  
All job advertisements are always aimed at male, female and diverse applicants, regardless of age, gender, origin, sexual orientation, disability, religion and ideology. Applicants (m/f/d) are selected solely on the basis of their qualifications. accountant None 2023-03-07 16:04:08.288000